

# Contacting You about Research

Any research project which is undertaken at the Practice has to be approved by a Research Ethics Committee.

They ensure that any research undertaken is of a high standard, is necessary and is ethical.

They also ensure that people undertaking research are properly trained and have a duty of confidentiality.

When a research project has been approved you may be contacted to be invited to take part.

For certain studies we provide your name and address to the research team so that they can contact you.

The research team work as part of the Practice team and have a strict duty of confidentiality.

## ***Please Remember:***

Whether or not you take part in research is entirely up to you, and the decision you take will not affect your care from the Practice in any way.

Please rest assured that whether or not you allow your data to be used, the care provided to you by the Practice and the rest of the NHS will be of the same high standard.

If you have any questions, please do not hesitate to contact the Practice Manager on 01285 652056

## PHOENIX SURGERY

### **Research Ethics within General Practice - Patient Leaflet**



### **IMPORTANT - PLEASE READ**

***USE OF YOUR MEDICAL  
RECORDS FOR  
RESEARCH &  
PROTECTING YOUR  
PRIVACY***

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***ADVICE AROUND  
ETHICS IN GENERAL  
PRACTICE***

## **Why Read this Leaflet?**

Your medical record is confidential and this leaflet explains how we protect your privacy when providing care and undertaking research.

## **Your Medical Record**

The Practice is fully computerised and your medical record is held electronically.

You have the right to see your record and to alter or remove information in it which is not accurate.

## **Use of Medical Records**

To provide for your care and for administration purposes, we occasionally release some personal data about you, for example: when referring you to hospital, or when your doctor claims payment for certain tests (e.g. vaccination or smear).

The Practice is a member of  
\*\*\*Insert Research Organisation\*\*\*  
and participates in NHS research studies.

When your record is used for research we only release identifiable information about you with your written permission.

We also release anonymised information for research purposes. We do not ask for your permission when we do this.

We follow national guidance, regulations and the law when sharing information in your medical records.

They cover the use of medical records and lay down certain rights for you and obligations for us.

## **Your Right to Opt-Out**

You have the right to opt-out of having your medical record being used as set-out in this leaflet.

To do this, please tell us at the Practice and we will enter this in your record.

Your objections will be respected except where disclosure is essential to protect you or someone else from risk of death or serious harm.

## **Protecting your Personal Information**

When we are asked to release personal information about you, and when your identity is part of this, we will only do this with your written permission.

Staff who work at the Practice but do not directly provide your care may also have access to your records. This includes members of the research support team who work closely with the Practice.

All such staff are properly trained and have the same duty of confidentiality as other clinicians within the Practice.

Where information is anonymised and sent to other bodies, this process will be carried out by a member of staff working at the Practice before being sent.

There are strict security measures in place at the Practice and at any other NHS body or external organisation that undertakes NHS research to keep your records confidential.